



County Hall
Cardiff
CF10 4UW
Tel: (029) 2087 2000

Neuadd y Sir
Caerdydd
CF10 4UW
Ffôn: (029) 2087 2000

AGENDA

Committee	STANDARDS & ETHICS COMMITTEE
Date and Time of Meeting	MONDAY, 4 SEPTEMBER 2017, 4.30 PM
Venue	COMMITTEE ROOM 2, COUNTY HALL, ATLANTIC WHARF, CARDIFF
Membership	Independent Members: Richard Tebboth (Chair); Hollie Edwards-Davies, James Downe, Lizz Roe and Hugh Thomas Councillors: Stephen Cunnah, Emma Sandrey and Joel Williams, Community Councillor: Vacant

1 **Apologies for Absence**

To receive apologies for absence.

2 **Membership and Terms of Reference** (*Pages 1 - 2*)

Membership

The Annual Council on 25 May 2017 appointed the following County Councillors to this Committee: -

Councillors Stephen Cunnah, Emma Sandrey and Joel Williams

Terms of Reference

The Annual Council on 25 May 2017 agreed the terms of reference as attached.

3 **Welcome and Introductions**

4 **Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

5 **Minutes** (*Pages 3 - 8*)

To approve as a correct record the minutes of the previous meeting.

- 6 Members of Standards & Ethics Role Description** *(Pages 9 - 14)*
Report of the Director of Governance and Legal Services
- 7 Committee Vacancies - Community Council Member and One Independent Member** *(Pages 15 - 24)*
Report of the Director Governance and Legal Services
- 8 Members' Code of Conduct Complaints Quarter 4, 2016.17** *(Pages 25 - 28)*
Report of the Director of Governance and Legal Services
- 9 Councillor Induction - Code of Conduct Essential Training** *(Pages 29 - 30)*
Report of the Director of Governance and Legal Services
- 10 Standards & Ethics Annual Report 2016/17** *(Pages 31 - 52)*
Draft Annual Report attached
- 11 Work Plan 2017-18** *(Pages 53 - 58)*
Report of the Director of Governance and Legal Services
- 12 Member Briefing - September 2017** *(Pages 59 - 64)*
Report of the Director of Governance and Legal Services
- 13 Dates of next meetings**
22 November 2017
28 March 2018
13 June 2018

Davina Fiore

Director Governance & Legal Services

Date: Tuesday, 29 August 2017

Contact: Kate Rees, 029 2087 2427, KRees@cardiff.gov.uk

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